

LAKSHMI SUNDARAM EDUCATIONAL AND CHARITABLE TRUST

Educational Scholarship Norms

Lakshmi Sundaram Educational and Charitable Trust has been supporting the poor and deserving students in pursuing their education from elementary school to professional course. The eligibility criteria, general conditions, and documents to be submitted for availing the scholarship are as follows:

Eligibility

- 1) The applicant for financial assistance should apply to the Trust in the specified educational scholarship application form attaching the supporting documents evidencing the declaration.
- 2) The overall percentage of marks in the qualifying exam (the last course completed) should be 80 and above if the applicant is at school level, 70 and above if the applicant is at college level and 60 and above at competitive entrance exams.
- 3) Annual family income (father/mother/guardian all put together) should be less than ₹3 Lakhs.
- 4) The category-wise upper age limit of the applicants at the time of application for studies: School – 20 years, College – 24 years & professional course – 28 years.
- 5) Based on the aptitude for studies of the handicapped and downtrodden children, special preferences and concessions will be offered on case-to-case basis. However, no preferences would be made based on caste, creed or religion.

General conditions

- 1) The scholarship will generally cover only academic course fees including cost of books and uniform but not transportation, food, hostel, library etc fees. Where students are required to pay examination fees in addition to regular fees, Trust can help to pay that if needed. No assistance would be offered for writing competitive examinations other than regular course exams.
- 2) Mere receipt of application for financial assistance shall not qualify for favorable consideration by the Trust. The Trust reserves its right to admit or reject the application and to decide the quantum of assistance. Such decisions are not subject to dispute or legal proceedings.
- 3) The fees payable shall be directly paid to the educational institutions by the Trust unless compelling circumstances warrant payment otherwise. The parents/guardians should arrange with the educational institution to receive the assistance directly from the Trust. The payment shall be only by way of Cheques or online transfer and no cash payment shall be effected.

Documents to be submitted.

- 1) Application in the specified educational scholarship application form
- 2) Self-attested mark sheet photocopy of the qualifying exam
- 3) Age and identify proofs – (Aadhar card/ Voters id/ Driving license/ PAN Card/ Ration Card/ Passport)
- 4) School/college fee demand notice/ challan
- 5) Father / Mother income certificate - IT returns if any
- 6) Father / Mother employment certificate / evidence
- 7) If new school or college is opted, School/ College admission letter and TC copy.
- 8) Passport size photograph of the applicant student
- 9) In case the school / college fee grant approved by the trust is lesser than the demand, proposal as to how the shortfall would be met.
- 10) A letter mentioning the background of the family, financial position and why the help of the trust is required.

Scanned copy of the filled up application forms along with attachments should be sent by email to laksun2015@gmail.com or to WA number **7845498263**. If approved, originals should be sent to office address (Lakshmi Sundaram Educational & Charitable Trust, Plot No 44, Door No 9, A.L.S Nagar Main Road, Madambakkam, Chennai-600 126). Only after receipt of the originals, disbursement of the money will be done.